

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on November 24, 2014 is called to order at 7:33 p.m. in Room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 16, 2014 to the Express Times, Star Ledger, Daily Record and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
John Egan
Francis Gavin, President

ABSENT

Susan Torlucci
Brant Gibbs
Diane Clark
Mary Renaud

ALSO PRESENT

Dr. Timothy Frederiks, CSA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. REPORT OF ELECTION RESULTS

At the November 4, 2014 school election, 1251 ballots were cast. The candidates were voted for as follows:

Frances Gavin	544
Brant Gibbs	543
Diane Clark	503
Giovanni Cusmano	388

IV. APPROVAL OF MINUTES

- A. Moved by W. Cramer and seconded by J. Egan.
BE IT RESOLVED, that the minutes of the regular board meeting held on October 27, 2014, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by voice vote.

V. STUDENT REPRESENTATIVE REPORT

VI. BUSINESS ADMINISTRATOR REPORT (Appendix 2)

VII. ACKNOWLEDGEMENTS

- A. Students of the month - Presented by Mrs. Chickey
- B. Teacher of the month – Frances Muhlenbruch - Presented by Mrs. Chickey
- C. Thank you to the PTO – For the purchase of 8 iPads and cases

VIII. PRESENTATIONS

IX. PRESIDENT’S REPORT

- A. NJSEB Advisory Opinion (Appendix 3)
- B. Moved by W. Cramer and seconded by J. Egan.
BE IT RESOLVED, to accept with regret the resignation of Susan Torlucci effective November 24, 2014.

CARRIED: Motion carried unanimously by voice vote.

X. COMMITTEE REPORTS

- A. **Facilities and Property** – William Cramer
- B. **Communications & Public Relations** - John Egan
- C. **Student Activities/PTO Liaison** - Suzette Costello
- D. **Town Council Liaison** – John Egan / Brant Gibbs
- E. **Rutherford Hall Long Range Planning Committee** – Mary Renaud
- F. **Finance** – James Britt
- G. **Curriculum & Technology** – Suzette Costello
- H. **Personnel** -
- I. **Negotiations** – John Egan

- J. **Policy** – Diane Clark
- K. **Foundation Liaison** – Francis Gavin
- L. **Hackettstown Board of Education Representative** – Francis Gavin

XI. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XII. BOARD COMMITTEE ACTION REPORTS

Finance

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Transfers

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following list of transfers with totals in Fund 10 of \$371,185.27. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the general account bills list check #24726 through #24834 for a total amount of \$712,896.11 be approved for payment. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

C. Student Activity

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$33,800.54 Investors Bank balance as of September 2014. (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

Finance – continued**D. Comprehensive Annual Financial Report (CAFR)**

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to accept the Comprehensive Annual Financial Report (CAFR) and the Auditor's Management report for fiscal year ended June 30, 2014. (Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.

E. Corrective Action Plan (C.A.P.)

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Corrective Action Plan (C.A.P.) for the 2013 – 2014 fiscal year. There are no recommendations.

Administrative Practices & Procedures – none

Financial Planning, Accounting and Reporting – none

School Purchasing Program – none

School Food Service – none

Student Activity Funds – none

Athletic Account – none

Application for State School Aid – none

Pupil Transportation – none

Facilities & Capital Assists – none

Miscellaneous – none

Status of Prior Years' Audit Findings/Recommendations - none

CARRIED: Motion carried unanimously by roll call vote.

F. Comprehensive Maintenance Plan and M-1 Report

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Comprehensive Maintenance Plan and the M-1 Report as mandated by statute. (Appendix 8)

CARRIED: Motion carried unanimously by roll call vote

Finance – continued**G. Monthly Certification of Budget for October**

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED**, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of 10/31/2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 10/31/2014 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT RESOLVED**, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of October 2014 with a total Governmental Funds Account cash balance of \$825,965.16
(Appendix 9)

CARRIED: Motion carried unanimously by roll call vote.
F. Gavin abstained on check #24655 & #24681

Personnel

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Part-time Custodian

Moved by W. Cramer and seconded by J. Egan.

BE IT RESOLVED, to approve Timothy Mota as a permanent part-time custodian at a rate of \$13.00/hour, effective 11/25/14.

CARRIED: Motion carried unanimously by roll call vote.

Personnel – Continued**B. Drama Advisors**

Moved by W. Cramer and seconded by J. Egan.

BE IT RESOLVED, to approve the following as Drama Advisors for the 2014-2015 school year, stipend per AEA Agreement.

Christine Rodriguez \$1,745
 Jaehnel Hanisak \$1,645 (Pro Rated)

CARRIED: Motion carried unanimously by roll call vote.

C. Jumpstart Instructors

Moved by W. Cramer and seconded by J. Egan.

BE IT RESOLVED, to approve the following Jumpstart Instructors and stipend funded with the REAP grant:

Vicki Patterson \$1350.00
 Andrea Aussems \$1350.00
 Lia Ordile \$1350.00
 Paige Schmiedeke \$1350.00

CARRIED: Motion carried unanimously by roll call vote.

D. Sick Day Reimbursement

Moved by W. Cramer and seconded by J. Egan.

BE IT RESOLVED, to approve the \$80.00 per day pay back of unused sick days for Sue Pollina. Total unused sick days 81 at \$80.00 per day totaling \$6480.00. Rate is determined as highest substitute pay at the time of retirement.

CARRIED: Motion carried unanimously by roll call vote.

Policy**A. Policy Second Reading**

Moved by J. Egan and seconded by W. Cramer.

BE IT RESOLVED, to approve the second reading of the following policies:

5305 Health Services Personnel
 5306 Health Services to Nonpublic Schools
 5308 Student Health Records
 5310 Health Services

Policy Continued

5339 Screening for Dyslexia
 5530 Substance Abuse
 5600 Student Discipline/Code of Conduct
 5756 Transgender Students
 8505 Wellness Policy/Nutrition Standards for Meals and Other
 Foods
 (Appendix 10)

CARRIED: Motion carried unanimously by roll call vote.

B. Regulations

Moved by J. Egan and seconded by W. Cramer.

BE IT RESOLVED, to approve the following regulations:

R 5306 HEALTH SERVICES TO NONPUBLIC SCHOOLS
 R 5308 STUDENT HEALTH RECORDS
 R 5310 HEALTH SERVICES
 R 5530 SUBSTANCE ABUSE
 R 5600 STUDENT DISCIPLINE/CODE OF CONDUCT
 (APPENDIX 11)

CARRIED: Motion carried unanimously by roll call vote.

Curriculum & Technology

A. Class Trips

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following class trips for the 2014-2015 school year:

Name	Location	Cost	Transp. Cost	Date
Arrambide	Newton, NJ	\$8.	\$380	April 2015
Arrambide	Easton, PA	\$21	\$380	05/19/15
Arrambide	Jersey City, NJ	\$20	\$400	12/9/14
Thompson	Great Meadows, NJ	\$10	\$0	02/24/15

CARRIED: Motion carried unanimously by roll call vote.

Curriculum & Technology continued

B. Late Arrival (Professional Development Day)

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to change the late arrival day from June 5, 2014 to May 29, 2014, previously approved late arrival day for students to avoid the 8th grade Washington DC trip.

CARRIED: Motion carried unanimously by roll call vote.

XIII OLD BUSINESS

XIV. SUPERINTENDENT’S REPORT

A. Enrollment Report by Grade

Pre K.....15	(In District)	(Out of District)
K.....36	(In District)	(Out of District)
1.....41	(In District)	(Out of District)
2.....50	(In District)	(Out of District)
3.....46	(In District)	(Out of District)
4.....49	(In District)	(Out of District)
5.....43	(In District)	(Out of District)
6.....49	(In District)	(Out of District)
7.....41	(In District)	(Out of District)
8.....61	(In District) 3	(Out of District)
Total.....431		

B. HIB - Monthly Update – 4 Investigations – None HIB

C. Mountain Villa School Certificate of Occupancy - Update

XV. PUBLIC COMMENTS

XVI. BOARD DISCUSSION

XVII. ADJOURNMENT

Moved by W. Cramer and seconded by J. Egan.

BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 8:10 p.m.